## ANNEX B

## Attendance at Policy Committees 2016/17 - Draft Rota



The rota is based on three Members observing at each meeting of the Policy and Resources Committee and two at the Planning Committee.

Observers are required at Planning Committee only when the agenda includes a Part A planning policy item requiring a decision by the committee.

If you are unable to attend could you please try and obtain a substitute in the first instance.
If you are unable to do so then please contact the Chairman of the Overview and Scrutiny Committee.

